## **TabTimer Direct Debit Request Form**



## **Authorisation Agreement**

Please read the Conditions (next page) and complete this form in black/blue pen and print in BLOCK LETTERS. Return the completed form to: TabTimer Pty Ltd by email at <a href="mailto:info@tabtimer.com.au">info@tabtimer.com.au</a> or fax 1300 883 749.

Once we have received and processed your form and as long as it has been completed correctly, the first direct debit will apply to your next bill for the account nominated below. You will receive email notification when the first direct debit is applied.

	Your Details
First Name:	Last Name:
	Last Name.
Billing Address:	
Suburb:	State: Post Code:
Contact Number:	
Email address:	For email of receipt ;
Order Number:	
Frequency:	1 Monthly: 3 Monthly: 6 Monthly: 12 Monthly: 1
Installation Fees:	\$ Monthly Fees: \$ Additional Accessories: \$
	Details of Credit Cad to be Debited
Credit Card Number:  Expiry Date:  / CCV:  I/We authorise and request TabTimer Pty Ltd ABN 99 137 415 948, to arrange for any amounts which become payable in relation to the TabTimer monthly fees for devices, SIM card, data, or services, to be debited through the credit card listed above. This authority will stand in respect of the specified card and in respect of any card issued to me in renewal or replacement, until I notify TabTimer Pty Ltd of its cancellation. I/We agree to the terms of the Direct Debit Conditions (next page) and for TabTimer Pty Ltd ABN 99 137 415 948, to debit the nominated credit card outlined above.  Cardholder Signature:  Print Name:	
Send your form: Email - info@TabTimer.com.au Fax to - +61 1300 883 749 Post - TabTimer Pty Ltd, PO Box 7395, ALEXANDRIA NSW 2015	
Office Use Only	Approved: YES NO Date: Approval #

## **Direct Debit Conditions**

- 1. This Direct Debit Request Service Agreement sets out the terms on which you have authorised TabTimer Pty Ltd to arrange for payment of amounts that become payable for devices, SIM card, data, or services, to be made by charging your credit card. Please ensure that your credit card details are correct.
- 2. Your Direct Debit Request authorises us to arrange for recurring payment of the amounts due to TabTimer Pty Ltd for the services we provide to you, at the due date of your bill(s) or another date as agreed between us. TabTimer will not change the amount or frequency of drawing arrangements without the Payer's prior approval or notification.
- 3. Invoicing of your TabTimer Pty Ltd services is done on a monthly basis, at the start of each month or as requested. Recurring Services are charged one month in advance and usage services are charged in arrears. Any new contracted services (that were provisioned during the previous period) will be charged from the activation date of the service (unless otherwise arranged), and fees may include a setup fee, a pro-rated recurring fee for the previous billing period, as well as the recurring fee for the current billing period. All fees are outlined on our website. You will receive your tax invoice via email, as soon as possible after the date of issue of the invoice.
- 4. The Monitoring Fee (if applicable) is revised annually. TabTimer may increase the Monitoring Fee each year by giving the Customer at least thirty (30) days prior notice in writing. If the Customer receives a notice increasing the Monitoring Fee and the Customer does not wish to pay the higher Monitoring Fee, the Customer (or the Customer's Nominee) may terminate this Agreement at any time.
- 5. You can cancel, vary, defer, or suspend the Direct Debit Request, or stop or suspend an individual debit from taking place under it, by calling our accounts department. Such notice should be received by TabTimer at least thirty (30) days before the termination, suspension or alteration is to take effect.
- 6. If you cancel, vary, defer or suspend your direct debit arrangements, or stop or suspend an individual debit from taking place under it, you must arrange with TabTimer Pty Ltd a suitable alternative payment method for all outstanding fees due, and ongoing contractual obligations.
- 7. If a due date for a debit falls on a weekend or public holiday the debit will be processed on the next business day.
- 8. You must ensure you have sufficient clear funds available on your nominated credit card on the due date to permit the payments under the Direct Debit Request. If a debit from your nominated credit card is unsuccessful we will attempt to debit again twice. If still unsuccessful, we will contact you to arrange alternative payment or further deferral. TabTimer reserves the right to cancel the Payer's recurring payment arrangements and/or TabTimer service if three or more credit card payments are unsuccessful.
- 9. You must notify TabTimer Pty Ltd if the nominated account is transferred or closed.
- 10. If any bank fees are incurred by TabTimer Pty Ltd from a dishonoured direct debit, these fees may be passed on to you. If your direct debit relates to monitoring of hire equipment, and equipment is not returned within 30 days at the end of your contract, in good working order and condition, we reserve the right to charge your card for the replacement cost of the equipment.
- 11. Upon cancellation of your contract with TabTimer Pty Ltd, all direct debit requests will also be deemed cancelled. Where you consider that a debit has been initiated incorrectly, you can contact our accounts department on 1300 822 846 or send an email to <a href="mailto:info@tabtimer.com.au">info@tabtimer.com.au</a> with details of your dispute. If TabTimer concludes that a debit has been made in error, TabTimer will arrange for the Payer's financial institution to adjust the Payer's bank account and advise the Payer accordingly. If TabTimer concludes that a debit has not been made in error, the Payer will be informed of this conclusion and the reasons.
- 12. TabTimer Pty Ltd will keep all information pertaining to the Payer's direct debit records and account details confidential, except where the disclosure of certain information to the Payer's financial institution is necessary to enable TabTimer to act in accordance with the Payer's drawing arrangements. The Privacy Policy shown on our website at <a href="https://www.TabTimer.com.au">www.TabTimer.com.au</a> sets out how TabTimer handles the personal information it collects, as well as how the Customer may access and correct their personal information or make a privacy complaint. To the extent that there is any inconsistency between this Privacy Statement and the TabTimer Pty Ltd Privacy Policy, the terms of this Statement will prevail.